

**GEO 2017 Milestones**

<b>Event</b>	<b>Date</b>	<b>Place</b>	<b>Remarks</b>
1 <sup>st</sup> 2017 Programme Board Meeting	1-2 February	Geneva, Switzerland	
Call for new/revised Community Activities	15 February		Ongoing
Call for new/revised Initiatives/Flagships	15 February		Due date: 15 April
39 <sup>th</sup> Executive Committee Meeting	9-10 March	Geneva, Switzerland	Documents due: 8 February*
Work Programme Symposium	12-13 May	Pretoria, South Africa	In conjunction with ISRSE-37 (8-13 May)
2 <sup>nd</sup> 2017 Programme Board Meeting	?? April/May	??	
40 <sup>th</sup> Executive Committee Meeting	11-12 July	Geneva, Switzerland	Documents due: 12 June*
3 <sup>rd</sup> 2017 Programme Board Meeting	?? July/August	??	
4 <sup>th</sup> 2017 Programme Board Meeting	23 October (?)	Washington DC, USA	
41 <sup>st</sup> Executive Committee Meeting	24 October	Washington DC, USA	Documents due: 25 September*
GEO-XIV Plenary	25-26 October	Washington DC, USA	Documents due: 29 August**

\*Four weeks total required prior to Executive Committee meeting:

- GEO Terms of Reference 4.8: “The GEO Secretariat will prepare all documents for the Executive Committee’s consideration and will release them to all GEO Members and Participating Organizations for information at least two calendar weeks prior to any Executive Committee meeting.”
- EC lead Co-Chair requires one week for review.
- Secretariat requires one week for proof reading and formatting.

\*\*Eight weeks total required prior to Plenary:

- GEO Terms of Reference 3.3: “All documents for final decision by Plenary will be released by the Secretariat to GEO Principals for review no later than six calendar weeks in advance of the Plenary meeting where the documents will be formally considered. Documents originating outside the Secretariat should be provided to the Secretariat at least seven calendar weeks prior to the Plenary meeting.”
- EC lead Co-Chair requires one week for review.