

**GEO Work Programme Symposium 2016: Session 10
Salle Obassi****Session Title:** Understanding the GEO User needs process and developing a Knowledge base**When:** Tuesday 3May 12:00 – 12:50**1) Purpose: background, topic and objectives of the session**

- a) *The purpose of the session is to discuss the approach for the implementation of two specific functions/processes requested by the GEO 2016-2025 Strategic Plan, namely the SBA User needs process and the GEO knowledge base development, covered in the 2016 Work Programme by the foundational tasks GD-08 and GD-09 respectively.*
- b) *The session will highlight the linkages between these two functions and discuss the approach for their implementation.*
- c) *Building on past experiences on similar processes and considering the on-going ones, the ultimate objective will be to gather inputs and comments so that a way forward could be consolidated in 2016 and properly reflected into the 2017-2019 GEO Work Programme.*

2) Key questions to be addressed in the session

- *SBA User needs process. What are the expected outputs? Who should be involved? How to structure it to address all “user communities” and to report results by SBAs? How to document User needs? How to deal with the different geographical scales?*
- *GEO Knowledge Base. What is it? What content and how should it be structured? What support tools are needed?*
- *What role for GCI?*
- *...*

3) Expected outcomes from the session

Set of recommendations

4) Format of the session and expected audience

- *Panel discussion,*
- *Summary by the chair*

5) Panel composition

	<i>Name</i>	<i>Organisation</i>
1	Michael Rast	ESA
2	Lawrence Friedl	NASA, USA
3	Hans-Peter Plag	IEEE
4	Stefano Nativi	CNR, Italy

6) Chairpersons and Rapporteurs

	<i>Name</i>	<i>Organisation</i>
Chair:	Yana Gevorgyan	NOAA, USA
Rapporteur:	Giovanni Rum	GEO Secretariat

7) Session timeline

<i>time</i>	<i>Ref. to speaker</i>	<i>What</i>
12.00-12.05	Chair	Introduction, links between the two activities
12.05-12.15	1, 2	SBA User needs process, panel remarks
12.15 -12.25		Discussion
12.25 -12.35	3, 4	Knowledge base concept and implementation approach panel remarks
12:35 – 12:50		Discussion and conclusions