

2nd GEO Programme Board Meeting

5-6 May 2016, GEO Secretariat
“Salle C1” (Basement Floor), WMO building, Geneva
Draft Agenda v1.5

Documents: ftp://ftp.earthobservations.org/Programme_Board/5-6_May_2016/

Meeting Objectives

- Review inputs from Work Programme Symposium & EXCOM
- Recommendations on priorities for GEO Foundational Tasks
- Review of Initiative Implementation Plans, and establish process for approval of initiatives and recommendation of Flagships
- Establish process for reviewing inputs to and drafting 2017-2019 Work Programme
- Appraisal of Programme Board functioning.

5 May, 2016

Time	Topic	Who / xx-Documents
8:30-9:00	<i>Registration</i>	
Session 1: Start up and inputs from WPS & EXCOM to WP 2017 - 2019 (Chair:)		
Session outcome: Common understanding of EXCOM and WP Symposium expectations, and how they apply to PB in fulfilling its duties and development of the GEO 2017-2019 WP.		
9:00-9:10	a) Welcome and Opening	B. Ryan (10')
9:10-9:15	b) Approval of agenda	Chair <i>01-draft 2nd PB agenda</i>
9:15-9:45	c) Report from Executive Committee	J. Matuszak (15') <i>02-36th Executive Committee meeting report (excerpts)</i> <i>03-PB co-chair summary note sent to PB of 1st PB meeting report to ExCom</i>
9:45-10:30	d) Report from Work Programme Symposium <ul style="list-style-type: none"> • Structure, content, roles / responsibilities • Technical/programmatic inputs for 2017-2019 WP <ul style="list-style-type: none"> ○ User engagement ○ Capacity building 	G. Rum (20') <i>04-Work Programme Symposium agenda</i>
10:30-11:00	<i>Break</i>	
Session 2: Review of PB work on IP template and Science & Technology (Chair: J. Matuszak)		
Session outcome: Experience of use of template designed by PB; next steps on S&T including GEO branding, data citation.		
11:00-11:30	a) Contributions received and feedback on template from candidate Initiatives and Flagships	M. Sideris (5') / GEOSec (10')

11:30–12:30	b) Science & Technology across WP <ul style="list-style-type: none"> Report from subgroup 4 GEO branding 	S. Marsh (15') <i>05-Report: subgroup 4</i> B. Samors (15') <i>06-GEO branding guidelines</i>
12:30-13:30	<i>Lunch</i>	
Session 3: Contributions to 2017 – 2019 Work Programme: Foundational Tasks (Chair: T. Haigh)		
Session outcome: Understanding of IPs received for 2017 – 2019 WP Process for prioritization of FT agreed as well as criteria and next steps agreed; process for M&E agreed.		
13:30-15:30	a) GEO Foundational Tasks <ul style="list-style-type: none"> Report from subgroup 2 Prioritization Resources 	F. Chavez (20') <i>07-Report: subgroup 2</i>
15:30-16:00	<i>Break</i>	
16:00-17:00	GEO Foundational Tasks – continued	
17:00-18:00	b) Monitoring & Evaluation across WP <ul style="list-style-type: none"> Report from subgroup Performance Indicators 	M.-J. Bourassa (20') <i>08-Report: subgroup 3</i>
18:00	<i>Adjourn</i>	

Board members are invited to attend a no-host dinner from around 19:00-20:30. Casual clothing suggested.

6 May, 2016

Time	Topic	Who / xx-Documents
Session 4: Contributions to 2017 – 2019 Work Programme: Community Activities and Initiatives/Flagships <i>(Chair: J. Matuszak)</i>		
Session 4 outcome: List of CAs and PB interaction.		
9:00 - 9:30	a) GEO Community Activities <ul style="list-style-type: none"> Report from subgroup 6 	S.-J. Khalsa (10') <i>09-Report: subgroup 6</i>
9:30-10:30	b) GEO Initiatives/Flagships <ul style="list-style-type: none"> Report from subgroup 5 Process for approving initiatives and recommending transition to Flagship 	T. Haigh (15') <i>10-Report: subgroup 5</i> <i>11-SP Reference Document Summary Table</i>
10:30-11:00	<i>Break</i>	
11:00-13:00	Session 4 continued	
13:00-14:00	<i>Lunch</i>	
Session 5: Next Steps and Conclusions <i>(Chair: T. Haigh)</i>		
Session 5 outcome: consensus on PB functioning; next milestones towards 2017-2019 WP development		
14:00-15:30	a) Next Steps <ul style="list-style-type: none"> Functioning of Programme Board Task Forces / subgroups Messages/reporting to July Executive Committee Path to draft 1.0 of 2017-2019 Work Programme 	
15:30-16:00	<i>Break</i>	
16:00-17:00	b) Conclusions	<i>Secretariat document</i>
17:00	<i>Adjourn</i>	