

Session 1: *Start up and inputs from WPS & EXCOM to WP 2017 - 2019*

Session 2: *Review of PB work on IP template and Science & Technology*

Subgroup established to develop specific recommendations on:

- **data citation**
- **GEO label**

Lead: JM with MS, JR, SN, KF [3rd PB]

(comments welcome from all that apply to branding will be sent to Secretariat).

Original subgroup retired.

Session 3a:

Foundational Tasks

Subgroup 2 continued (FC)

The In the light of the contextual information about FT, subgroup need to examine the criteria suggested in PB meeting with a view to create a schema that can be applied to the FT. In doing so the PB issued the following guidance:

- The pattern of organisation and resourcing is similar for GD and CD; but different for SO tasks therefore there is a need to look at SO and other FTs (GD and CD) differently; explore options for SO2-4, but leave SO-01 ring-fenced unless ExCom later asks us to do so.**
- 100% of GEO SEC resourcing is allocated to FTs, ~70% to SO and ~30% to other FT; however total resourcing is much greater as it includes substantial community contributions particularly in GD and CD tasks.**

Session 3a:

Foundational Tasks

- **There is a need to bring clarity about which FTs are a priority, for GEO taking into account:**
 - **Community buy-in – calls for contributions, deferring if it doesn't materialize. *(ET)***
 - **Systematic approach – need to look at expected results from Strategic Plan (ref doc) and the extent to which FTs are supporting and critical for accomplishing the results. *(KF)***
 - **Recommendations from Plenary, ExCom and policy fora in relation to priorities for FT. *(EG)***
 - **A reality check on FTs – are expectations realistic? GEO needs to focus on attainable results.**
 - **Numerous potential schemas for criteria suggested in the PB (impact / value for money) also need to be taken into account and plotted together.**

Session 3a:

Foundational Tasks

The work of the extended subgroup needs to bring together different criteria schemas and propose a realistic combination that can be applied to FT and used to create a priority list.

The first stage (bring together criteria, schema info and need) to be brought together in coming weeks and applied to FT; and then circulated to PB members for review before submission of recommendations to Excom [20th June].

Session 3b:

M&E

Subgroup established to formulate:

- **input into ToR (MJB) for M&E framework**
- **guidelines to make better use of Initiative/Flagship reports, referencing SDGs, climate, cross-cutting issue agendas.**

Lead: MJB, with ET, JM [3rd PB meeting]

Session 4a GEO:

Community Activities

- **Subgroup ends, activity suspended**
- **Secretariat takes note of spreadsheet and directs requests from CAs to PB appropriate member**

Session 4b GEO:

Initiatives/Flagships

- **Subgroup formed on process design and criteria guidelines (KF)**
- **Early cross-check on 15 April submissions (TH)**
- **3 reviewers: 1 lead (PB main rep) and 2 reviewers (main and/or alternates)**
- **Lead reviewer should be familiar with proposal domain, and not part of proposal**
- **timeline as presented**
- **ExCom:**
 - **GEO Sec proposal summaries (0 draft of WP)**
 - **PB progress report; process milestones, status from assessors**
- **transparency of process, clear communication**
- **criteria should be applied judiciously**
- **Same process for Initiatives and Flagships**
- **no requirement of one Flagship per SBA**
- **Level of rigor designed to ensure highest quality Flagships**

Session 5:

Next Steps and Conclusions

Subgroup established to formulate modifications to PB ToR / creation of additional protocols, taking into account minutes of meeting.

Lead: MR with EG, IP, JR, MS, JM, TH, ET [15 June]

Evaluation by full PB [31 July]

Volunteers for re-distribution

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