

Interim Report on Income and Expenditure at 30 September 2016 and Projections 2016

This document is submitted to the Plenary for information.

The financial statements are comprised of:

- 1) List of direct contributions from Members;
- 2) Statement of Income and Expenditure as of 30 September 2016;
- 3) Projected Income and Expenditure 2016 Trust Fund;
- 4) Table of GEO Secretariat Staff Resource Requirements for 2016.

1 LIST OF PROJECTED DIRECT CONTRIBUTIONS FROM MEMBERS

(in Swiss Francs)

1.1 Contributions pledged and received.

	Received	Pledged (not received as 30 Sept)
Australia (AUD 75,000)	35,709	14,291
Canada (CAD 100,000)	8,865	60,000
China (USD 200,000)		196,000
Denmark	15,000	
European Commission (EUR 800,000)	875,808	
Germany (EUR 100,000)	109,476	
Japan	282,190	
Korea	72,637	
Mexico (USD 8,000)	7,720	
South Africa (ZAR 3,000,000)	192,009	
Sweden	95,000	
Switzerland (Secondee)	230,348	
Switzerland (Secondee deferred 2015)	75,311	
Switzerland	50,000	
USA (USD 900,000)	270,204	680,000
Total	2,320,277	950,291

GRAND TOTAL PLEDGED AND RECEIVED: 3,270.568

2 STATEMENT OF INCOME AND EXPENDITURE

1 January to 30 September 2016

(in Swiss Francs)

Revenue	Jan to Sept 2016	2016 Budget
Voluntary contributions (Note 1)	2,320,277	3,500,000
Other revenue (Note 2)		
In-kind contributions (Note 3)	987,000	2,598,000
Total Revenue	3,307,277	6,098,000
Expenses		
Salaries, Employee benefits and other staff costs (Note 4)		
<ul style="list-style-type: none"> • Salaries and employee benefits 	1,275,120	2,648,000
<ul style="list-style-type: none"> • Special Services Agreements and other staff costs 	108,880	300,000
Sub Total	1,384,000	2,948,000
In-kind expenditure (Note 3)	987,000	2,598,000
Travel (Note 5)		
<ul style="list-style-type: none"> • Staff travel 	187,231	487,000
<ul style="list-style-type: none"> • Other (individual developing country participants to GEO meetings) 	54,769	140,000
Sub Total	242,000	627,000
Other expenditure (Note 6)	138,000	388,000
Supplies, consumables and other running costs (Note 7)	107,000	330,000
Organization of meetings (Note 8)	32,000	349,000
Total Expenses	2,890,000	7,240,000

3 PROJECTED INCOME AND EXPENDITURE 2016 TRUST FUND
(in thousands of Swiss Francs)

	As of 30 Sep 2016	Projected (2016)	Budget* (2016)
Revenue			
Voluntary contributions (Note 1)	2,320	3,270	3,500
Other revenue (Note 2)			
In-kind contributions (Note 3)	987	1,300	2,598
Total Revenue	3,307	4,570	6,098
Expenses			
Salaries and employee benefits (Note 4)	1,384	2,078	2,948
In-kind expenditure (Note 3)	987	1,300	2,598
Travel Secretariat (Note 5)	187	330	487
Travel Support to developing countries	55	110	140
Other expenditure (Note 6)	138	240	388
Supplies, consumables and other running costs (Note 7)	107	160	330
Organization of meetings (Note 8)	32	150	349
Total Expenses	2,890	4,368	7,240
Surplus for the period	417	202	

*Budgeted figures as presented and approved at GEO-XII

Notes

- Note 1: Voluntary contributions include contributions received in the Trust Fund through 30 September 2016;
- Note 2: Other revenue comprises interest and exchange differences;
- Note 3: In-kind contributions and expenditure are the value of seconded experts from China, France, Japan, South Africa and USA calculated according to standard staff costs, as well as the contribution of office space by WMO. The Junior Professional Officer (JPO), funded by Germany, is through the WMO JPO program;
- Note 4: Salaries and employee benefits include the salaries of fixed-term staff and contractors, contributions to the UN pension fund, common staff costs and employee benefits, i.e., after-service health insurance, accrued annual leave on retirement and repatriation grants. Projections are based on present staff contractual arrangements, projected recruitments using the Standard Budget Costs rates for personnel;
- Note 5: This item comprises the mission travel of Secretariat staff, Seconded Experts, contractors and travel of developing country participants to GEO meetings. Projections are based on projected travel and number of events for which the Secretariat has planned to provide sponsorship;
- Note 6: Other expenditure includes the 7% support costs paid to WMO in accordance with the Service Level Agreement, external audit fees, publications, staff training and bank charges. Projections are based on the expected expenditure;
- Note 7: Supplies, consumables and other running costs include internet, telephone, WebEx, and e-mail discussion lists, stationery and supplies, software and equipment;
- Note 8: This item covers GEO support towards events organized by third parties under Letters of Agreement. Included is primarily travel of developing country participants to these events. Projections are based on scheduled events and expected requests.

4 TABLE OF GEO SECRETARIAT STAFF RESOURCE REQUIREMENTS

Title	Principle Foundational Task	Current status
Secretariat Staff Positions		
Director	SO	Resourced
Senior Administrative Officer	SO	Resourced
Work Programme Coordination	SO	Resourced
Monitoring and Evaluation	SO	Expected Temp Staff start May 2017
Senior External Relations Manager	SO	Resourced
Communications Manager	SO	Expected Temp Staff
User Needs	GD & SO	Expected Temp Staff
GEOSS Development and GCI Coordination	GD	Secondee until Jun 2017
GCI Operations Support	GD & SO	Resourced
Data Sharing Support	GD & SO	Expected Post Jan 2017
Senior Administrative Support	SO	Resourced
IT Officer	SO	Resourced
Administrative Support	SO & GD	Resourced
Administrative Support	SO & GD	Resourced
Capacity Building Coordination	SO & CD	Secondee 20% until Nov 2017
Resource Mobilization	CD	Vacant
Administrative Support	SO & GD	Vacant
Seconded Scientific & Technical Experts		
Climate Coordination	SO, CD & GD	Resourced (Secondee) until Oct 2017
SBA Expert Biodiversity & Ecosystems	CD	Resourced (Secondee) until Feb 2017
SBA Expert Disasters	CD	Vacant
SBA Expert Energy and Minerals	CD	Vacant
SBA Expert Health	CD	Vacant
SBA Expert Infrastructure & Transportation	CD	Vacant
SBA Expert Urban Development	CD	Vacant
SBA Expert Water	CD	Resourced (Secondee) until Dec 2016
SBA Food Security	CD	Partial support from GEOGLAM Coordinator
Support SDG's Coordinator	CD	Resourced (Secondee) until Dec 2017
GEOGLAM Coordinator	Special Initiative	Resourced (Secondee) until Sep 2017
AfriGEOSS Coordinator	Special Initiative	Resourced 80% (Secondee) until Nov 2017