



GROUP ON
EARTH OBSERVATIONS

GEO-IX

22-23 November 2012

Secretariat Operations Budget for 2013

Document 18 (Rev1)

As accepted at GEO-IX

Secretariat Operations Budget for 2013

(All figures in Swiss Francs)

1 INCOME

Based on observed levels and trends of cash contributions over the last 4 years (Table 3), it is reasonable to expect cash contributions to be of the order of CHF 3.3 million (average value of contributions received over the last 3 years).

The balance in the Trust Fund at the end of 2012 is projected at CHF 2.1 million.

It is expected that the number of Experts to be seconded to the Secretariat will increase, representing an in-kind contribution of CHF 1,810,000. In-kind contributions of office space by WMO will remain at the same level, leading to a total in-kind contribution of CHF 1,895,540 (Table 2).

Total resources available for 2013 are thus CHF 7.3 million including CHF 5.4 million in cash, as summarized in Table 1.

2 EXPENDITURE

A breakdown of the proposed expenditure is presented in Table 2.

Expenditure in cash is expected to be close to CHF 4 million, thus preserving a balance of CHF 2.1 million at the end of the year (Table 4).

TABLE 1
EXPECTED INCOME FOR 2013

Expected income for 2013	
Expected cash contributions	3,300,000
Projected opening balance	2,100,000
Total cash available	5,400,000
In-kind contributions	1,895,540
Total resources available	7,295,540

**TABLE 2
EXPENDITURE**

Item	Budget
Salaries and Employee Benefits	2,400,000
Staff costs	<i>1,500,000</i>
Employee benefits	<i>400,000</i>
Contractors	<i>500,000</i>
Travel	600,000
Staff travel (fixed term + contractors)	<i>450,000</i>
Other (individual developing country participants to GEO meetings)	<i>150,000</i>
Support to GEO events and meetings (LoA)	300,000
Supplies, consumables and other running costs	220,000
Internet, intranet, etc	<i>75,000</i>
Data processing services	<i>65,000</i>
Services/equipment/rental for special events	<i>40,000</i>
Supplies and other running costs	<i>20,000</i>
IT Software and equipment	<i>20,000</i>
Other Expenditure	462,548
Support costs	<i>384,548</i>
Booklets, publications, other printing	<i>50,000</i>
External audit	<i>10,000</i>
Hospitality	<i>5,000</i>
Staff training	<i>5,000</i>
Bank charges	<i>3,000</i>
Incidentals	<i>5,000</i>
In-kind expenditure	1,895,540
Seconded staff	<i>1,810,000</i>
Rental of office space	<i>85,540</i>
TOTAL EXPENDITURE	5,878,088

TABLE 3
EVOLUTION OF CASH CONTRIBUTIONS AND EXPENDITURE

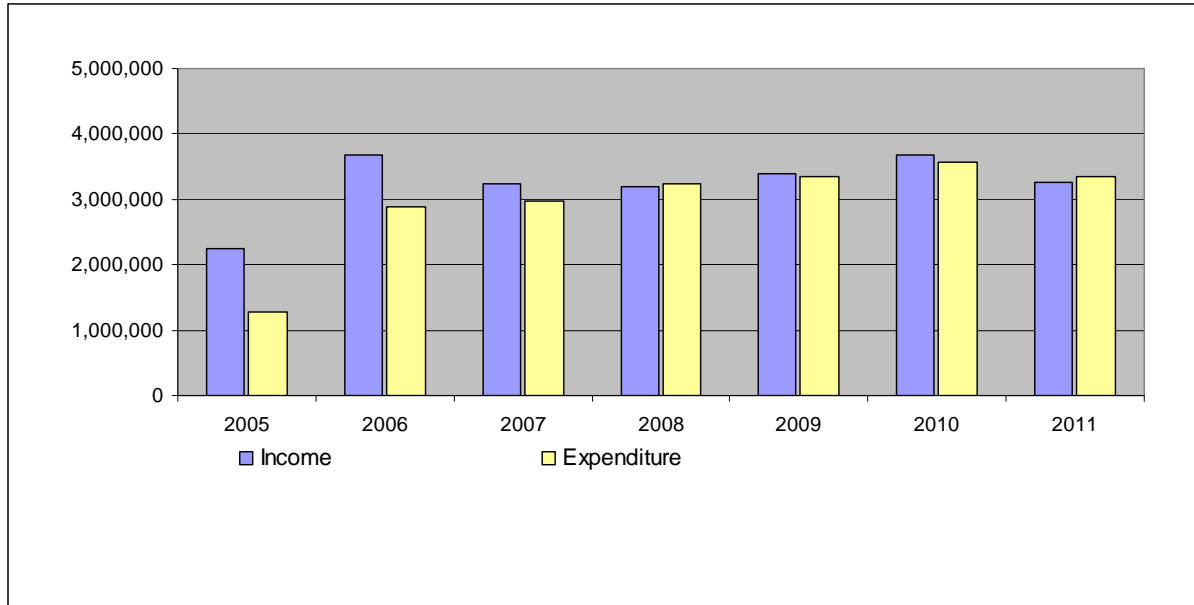


TABLE 4
EVOLUTION OF WORKING CAPITAL AT 1 JANUARY (OPENING BALANCE)

