



GROUP ON  
EARTH OBSERVATIONS

## GEO-VIII

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Secretariat Operations Budget for 2012

Document 24

As accepted at GEO-VIII



## **Secretariat Operations Budget for 2012**

(All figures in Swiss Francs)

### **1 INCOME**

As of today, informal pledges for 2012 estimated at CHF 2.5 million have been received from Argentina, Australia, Canada, the European Union, Germany, Japan, Norway, the Republic of South Africa and the United States of America. Based on observed levels and trends of cash contributions over the last 4 years (Table 3), it is reasonable to expect cash contributions to be of the order of CHF 3.3 million (average value of contributions received over the last 3 years). In addition it is expected that special contributions of the order of CHF 500,000 will be made to the Trust Fund to support the first year of implementation of the GFOI. Total expected cash contributions are then CHF 3.8 million.

The working capital in the Trust Fund at the beginning of the year is projected at CHF 2.1 million.

It is expected that the same number of Experts will be seconded to the Secretariat, representing an in-kind contribution of CHF 1,810,000. In-kind contributions of office space by WMO will also remain at the same level, leading to a total in-kind contribution of CHF 1,890,000 (Table 2).

The expected total income for 2012 is thus CHF 7.8 million including CHF 5.9 million in cash, as summarized in Table 1.

### **2 EXPENDITURE**

A breakdown of the proposed expenditure is presented in Table 2.

It is expected to continue activities at the same level, with the exception of the initial phase of the Global Forest Observation Initiative and the Global Agricultural Monitoring (GEO GLAM) activities, which will require dedicated staff, thus increasing staff and travel costs by about 20%. There may also be a 50% increase in meeting costs in relation to the initiation of the 2012-2015 Work Plan.

With these adjustments, expenditure in cash is expected to be close to CHF 4 million, thus preserving a working capital of CHF 1.9 million at the end of the year (Table 4).

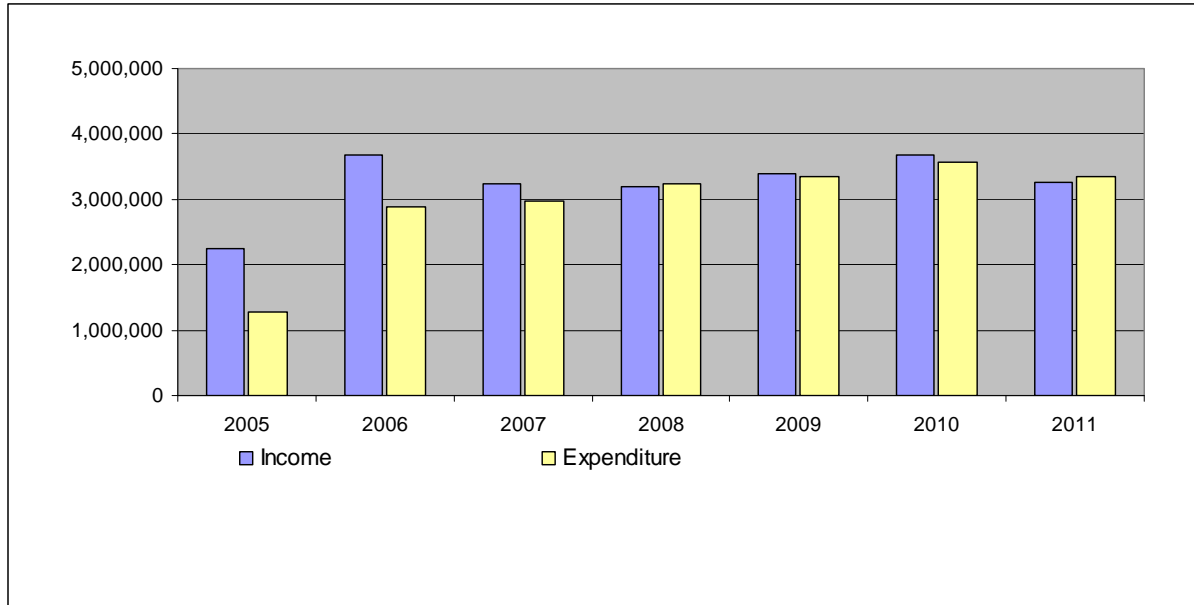
**TABLE 1**  
**EXPECTED INCOME FOR 2012**

<b>Expected income for 2012</b>	
<b>Pledged cash contributions</b>	<b>2,500,000</b>
<b>Anticipated additional contributions</b>	<b>800,000</b>
<b>Anticipated GFOI contributions</b>	<b>500,000</b>
<b>Projected opening balance</b>	<b>2,100,000</b>
<b>Total Cash Income</b>	<b>5,900,000</b>
<b>In-kind contributions</b>	<b>1,890,000</b>
<b>Total Income</b>	<b>7,790,000</b>

**TABLE 2  
EXPENDITURE**

<b>Item</b>	<b>Budget</b>
<b>Salaries and Employee Benefits</b>	2,400,000
Staff costs	<i>1,500,000</i>
Employee benefits	<i>400,000</i>
Contractors	<i>500,000</i>
<b>Travel</b>	600,000
Staff travel (fixed term + contractors)	<i>450,000</i>
Other (individual dev country participants to GEO meetings)	<i>150,000</i>
<b>Support to GEO events and meetings (LoA)</b>	300,000
<b>Supplies, consumables and other running costs</b>	210,000
Internet, intranet, etc	<i>75,000</i>
Data processing services	<i>65,000</i>
Services/equipment/rental for special events	<i>40,000</i>
Supplies and other running costs	<i>20,000</i>
IT Software and equipment	<i>10,000</i>
<b>Other Expenditure</b>	464,670
Support costs	<i>383,670</i>
Booklets, publications, other printing	<i>50,000</i>
External audit	<i>10,000</i>
Hospitality	<i>5,000</i>
Staff training	<i>3,000</i>
Representation	<i>5,000</i>
Bank charges	<i>3,000</i>
Incidentals	<i>5,000</i>
<b>In-kind expenditure</b>	1,890,000
Seconded staff	<i>1,810,000</i>
Rental of office space	<i>80,000</i>
<b>TOTAL EXPENDITURE</b>	<b>5,864,670</b>

**TABLE 3**  
**EVOLUTION OF CASH CONTRIBUTIONS AND EXPENDITURE**



**TABLE 4**  
**EVOLUTION OF WORKING CAPITAL AT 1 JANUARY (OPENING BALANCE)**

