

# Minutes of 49<sup>th</sup> DSWG Teleconference

**Time:** 14:00-15:30 UTC, 18 June, 2014

**Participants:**

Paul Uhlir (ICSU), Chair  
Nico Bonora (Italy)  
Mariel Borowitz (ICSU)  
Steven Browdy (IEEE)  
Robert Chen (ICSU)  
Catherine Doldirina (EC)  
Frank Lantsheer (Netherlands)  
David Halpern (COSPAR)  
Chuang Liu (China)  
Michel Schouppe (EC)  
Greg Withee (US)  
Takayuki Kawai (Japan)  
Osamu Ochiai (GEO Secretariat)  
Wenbo Chu (GEO Secretariat)

**1. Approval of Draft Agenda (Uhlir)**

- Approved.

**2. Review Minutes of 48<sup>th</sup> DSWG telecon and Action Items (Chu)**

- Accepted minutes of 48<sup>th</sup> DSWG telecon
- Closed Action F-26, TC-44-2, TC-44-3, TC-48-1, TC-48-2, TC-48-4

**ACTION 1: Circulate DSWG Priorities 2015 to all members (GEO Sec)**

**ACTION 2: Inform CB subgroup on open actions (GEO Sec)**

**3. Approval of Documents**

With neither objection in the telecon nor in mail discussion, three documents were approved by the group

- Mechanisms to Share Data as Part of the GEOSS Data-CORE
- DSWG letter to GEO Secretariat Director on DSWG Expansion
- DSWG input to IPWG

**ACTION 3: Discuss with Barbara on circulation of DSPs post-2015 and White Paper to broader communities prior to official document review period of next Plenary (GEO Sec)**

**ACTION 4: Circulate 1-pages of DSPs post-2015 and White Paper to all members (GEO Sec)**

**4. Discussion**

**Procedure on inactive DSWG member**

- Propose discussion within co-chairs first, considering all possible factors.
- Some comments as start points:
  - Those members who have retired from their positions or have left their positions and informed the DSWG or the GEO Sec that they are resigning from the DSWG activities should be removed from the DSWG membership list and listserv.
  - For members of DSWG who haven't participated by either contributing responses in writing or participating in phone calls for a period of 4 months or so, ask Secretariat, when time is available, to contact those individuals, for some of them even forgot they were members. They can discuss with organizations that appointed them whether they want to continue or appoint someone else.

**Action 5: Start discussing procedure on inactive members based on David's comment. (All co-chairs, GEO Sec)**

### **Completion of DSWG Documents Archive**

- All finalized documents should be made available on GEO website when its new version is published.

### **5. Update**

#### **Data-CORE/GCI (Rubio-Iglesias)**

- No update made by the subgroup representative(s).

#### **Legal Interoperability**

- No update made by the subgroup representative(s).

#### **Documentation and Data Quality (Halpern, Withee)**

- No update made by the subgroup representative(s).

#### **Capacity Building**

- No update made by the subgroup representative(s).

### **6. Other Business (Halpern)**

**Next teleconference will be on 9 July with US as Chair**

**Action Item Summary of DSWG 48<sup>th</sup> Telecon.** (See the Action Item List.)