

14th UIC Meeting • Reading, UK

2 – 4 March 2010 • 13:30 2 March – 12:30 4 March Local Time
Location: European Centre for Medium-Range Weather Forecasts
Reading, United Kingdom

Final Draft Agenda

The primary purposes of the 14th UIC meeting are to determine next steps for UIC involvement in the Ministerial Showcases, the Call for Proposals, and various Community of Practice and Task initiatives; and to further develop guidance for Communities of Practice.

The primary outcomes from the meeting include defined next steps for the Work Plan Action Items, and the CFP.

Co-chair planning meeting – Dinner at a local pub for whomever can get there; meet in the lobby of the Novotel, Reading Centre at 7pm. All UIC members are welcome (no webex for this session, sorry... ;). Another tag-up for the co-chairs who cannot attend this one will be held just prior to the meeting start time on Tuesday, in the ECMWF canteen.

- WebEx Logistics: For more details see attached information at end of this document.

If you have a **webcam**, please connect for video streaming, especially presenters!

Meeting Number: 707 962 474

Meeting Password: Geoss0

To join the online meeting, go to:

<https://geosec.webex.com/geosec/j.php?ED=139856842&UID=1117944212&PW=NY2MyZGYyM2Y2&RT=MIMyMQ%3D%3D>



Agenda – Tuesday, March 2

Noon – 13:30 Registration & Optional Lunch (on your own in ECMWF canteen)

1. 13:30 – 13:40 Welcome – ECMWF Director-General Mr. Dominique Marbouty
2. 13:40 – 14:00 Introductions and Agenda (Moderator - G. Foley)

Review of logistics, objectives, deliverables, acceptance of agenda.

3. 14:00 – 14:15 Action Item Review - (presenter – J. Connery)

Objectives include presenting an overview of all outstanding UIC Actions and closing, assigning, or reaffirming all actions accumulated prior to this meeting.

4. 14:15 – 14:45 M&E Survey (presenter – J. Adamec)

Objectives include presenting the M&E survey and gather input from UIC members.

5. 14:45 – 16:00 CFP Status – (presenter – L. Friedl) *Objective is to understand the status of the CFP process, whether and how the UIC can assist, and any next steps for the UIC*

6. 16:00 – 16:30 *Break*

7. 16:30 – 17:00 Summit Preparation and Showcase Discussion (presenter – C. Dettmann) *Objectives include understanding the showcase selections and the way forward for the UIC, and determining a draft approach to the Ministerial (exhibits, publications, other support, other?)*

8. 17:00 – 17:30 Work Plan Action Items (presenter – E. LeDrew)
Objectives and future strategy for the Work Plan analysis
Outcomes include identifying concrete next steps and priorities for the recommendations presented.

9. 17:30 – 18:00 GEO Work Plan Symposium and Joint Meeting Discussion (G. Foley)
Objectives include understanding the symposium objectives, determining what is feasible for the joint meeting, and articulating any questions or scheduling issues for the GEO Secretariat and/or C4.

10. 18:00 – 18:30 Next Steps for US-09-01 Reports Discussion (L. Friedl)
Objectives include understanding the way forward, determining the roll-out procedure, and assigning resources to augment the time line, as needed

11. 18:30 Adjourn

18:30 Tuesday Evening: ECMWF-hosted reception with light refreshments. Details to be provided.

Wednesday, March 3

[NOTE: 'local time' refers to the time in the presenter's time zone, if I've counted correctly; presentation times include a 10 minute discussion period (20 min. presentation, 10 min discussion); anyone without a 'local time' designation is presenting in person]

12. 8:30 – 10:45 GEO Task and CoP Reports and Discussion (moderator – C. Dettmann and F. Pignatelli)

Objectives include understanding task/CoP progress and determining whether/where the UIC could lend a hand;

12a. 8:30 – 8:35: Reiteration of Work Plan Symposium and Joint Meeting dates and issues

12b. 8:35 – 9:05: Carbon CoP – Roger Dargaville, presenter [6:35 pm local time]

12c. 9:05 – 9:35: Energy CoP – Ellsworth LeDrew, presenter

12d. 9:35 – 10:05: US-09-01a (Identifying Synergies between Societal Benefit Areas) – Lawrence Friedl, presenter

12e. 10:05 – 10:15: US-09-02a (Socioeconomic Benefits of GEO and GEOSS) – Lawrence Friedl, presenter

12f. 10:15 – 10:45: Agriculture CoP – Jai Parihar, presenter [3:45 pm local time]

1. 10:45– 11:15 *Break*

2. 11:15 – 12:30 Additional GEO Task and CoP Reports and Discussions (moderator –

C. Dettmann and F. Pignatelli)

14a. 11:15 – 11:20: Reiteration of Work Plan Symposium and Joint Meeting dates and issues

14b. 11:20 – 11:50: Coastal Zone CoP – Hans-Peter Plag, presenter [5:20 am local time]

14c. 11:50 – 12:20: Health and Environment CoP – Joaquim Da Silva, presenter [12:50 local time]

1. 12:30 – 13:30 *Lunch (on your own in ECMWF canteen)*

2. **13:30 – 14:30 ECMWF Presentation and Tour**

3. **14:30 – 16:00 Additional GEO Task and CoP Reports, AIP-3 Report, and Discussions (moderator – F. Pignatelli)**

17a. 14:30 – 14:35: Reiteration of Work Plan Symposium and Joint Meeting dates and issues

17b. 14:35 – 15:05: Air Quality CoP – Rudy Husar, presenter [8:35 am local time]

17c. 15:05 – 15:35: AIP-3 Overview – George Percivall, presenter [10:05 am local time]

17d. 15:35 – 16:05: Forest CoP – Michael Brady, presenter [8:35 am local time]

1. 16:05 – 16:30 *Break*

2. **16:30 – 17:45 Additional GEO Task and CoP Reports and Discussions**

- 19a. 16:30 – 16:35: Reiteration of Work Plan Symposium and Joint Meeting dates and issues
- 19b. 16:35 – 17:05: Geohazards CoP – Stuart Marsh, presenter [16:35 local time]
- 19c. 17:05 – 17:35: US-09-03d (Global Phenology Data) - Gerhard Wotawa, presenter
- 19d. 17:35 – 18:05: US-09-01b (Communities of Practice and Partnership Development), Gary Foley, presenter

20. 18:05 – 18:20 Review of Actions and Objectives – (presenter – J. Connery)

Objective is to review all new actions from the first two days

21. 18:30 Adjourn

Wednesday Evening: Optional no-host dinner at local pub. Details to be provided.

Agenda – Thursday, March 4

22. 9:00 – 10:45 Executive Committee Report Review (moderator – E. LeDrew) *Note: The Committee report will be delivered by an STC representative. The UIC has already submitted its input. Objectives include reviewing the Executive Committee input from the UIC and identifying any potential questions and answers, as well as preparing the UIC representative.*

Includes presentation on Usability Testing, G. Foley.

23. 10:45– 11:15 Break

24. 11:15 – 11:45 Next Meetings – schedules (moderator – E. LeDrew) *Look ahead to the Joint Committee meeting, the Task Lead Symposium, and the next two – three UIC meetings to confirm hosts from among the several offers made at previous meetings (from Germany and Norway).*

25. 11:45 – 12:30 Review of Action Items – (presenter – J. Connery)
Objective is to finalize all actions from the meeting

- 1. 12:30 Thank Participants and Adjourn**
- 2. 12:30 – 13:30 Optional Lunch (on your own) in ECMWF canteen**

Meeting Number (Access code): 707 962 474
Meeting Password: Geoss0

To join the online meeting (Now from iPhones too!)

1. Go to <https://geosec.webex.com/geosec/j.php?ED=139856842&UID=1117944212&PW=NY2MyZGYyM2Y2&RT=MIMyMQ%3D%3D>
2. Enter your name and email address.
3. Enter the meeting password: Geoss0
4. Click "Join Now".
5. Follow the instructions that appear on your screen. To view in other time zones or languages, please click the link:

<https://geosec.webex.com/geosec/j.php?ED=139856842&UID=1117944212&PW=NY2MyZGYyM2Y2&ORT=MIMyMQ%3D%3D>

To join the audio conference only

To receive a call back, provide your phone number when you join the meeting, or call the number below and enter the access code. Call-in toll-free number (US/Canada): 866-469-3239 Call-in toll number (US/Canada): 1-650-429-3300 Global call-in numbers:

<https://geosec.webex.com/geosec/globalcallin.php?serviceType=MC&ED=139856842&tollFree=1>

Toll-free dialing restrictions: http://www.webex.com/pdf/tollfree_restrictions.pdf

Access code:707 962 474

For assistance

1. Go to <https://geosec.webex.com/geosec/mc>
2. On the left navigation bar, click "Support". You can contact me at: monoda@geosec.org; Mobile: +81-80-1344-8277

To update this meeting to your calendar program (for example Microsoft Outlook), click this link:

<https://geosec.webex.com/geosec/j.php?ED=139856842&UID=1117944212&ICS=UMI&LD=1&RD=2&ST=1&SHA2=Km3/-tzhgBTKzG3yTmWcHV8LeAGAZCunJcTqa2Tv2og=&RT=MIMyMQ%3D%3D>

WebEx will automatically setup Meeting Manager for Windows the first time you join a meeting. To save time, you can setup prior to the meeting by clicking this link:

<https://geosec.webex.com/geosec/meetingcenter/mcsetup.php>

The playback of UCF (Universal Communications Format) rich media files requires appropriate players. To view this type of rich media files in the meeting, please check whether you have the players installed on your computer by going to <https://geosec.webex.com/geosec/systemdiagnosis.php>

<http://www.webex.com>

IMPORTANT NOTICE: This WebEx service includes a feature that allows audio and any documents and other materials exchanged or viewed during the session to be recorded. By joining this session, you automatically consent to such recordings. If you do not consent to the recording, do not join the session.